**WELLINGTON COMMUNITY FIRE DISTRICT**

**BOARD MINUTES**

**April 7, 2021**

**REGULAR MEETING**

1. **Pledge of Allegiance 7:06 p.m.**

### Call to Order by Fred Pitts-President

**Roll Call:** The following members were present:

Brighton Craig Norton Wellington Gene Hartman

Huntington Walter Rollin Wellington Fred Pitts

Penfield Eric Flynn  Pittsfield Mark Diedrick

**Others Present:**

Chief Wetherbee A/C Pitts Meyers E. Little FO Poling A/C Brown Lt. Regal Lt. Hamer

**III. Approval of Minutes:**

Motion made by Walter Rollin, 2nd by Eric Flynn to approve the minutes of the previous meeting. All in favor.

**IV. Approval of Financial Report:**

Motion made by Eric Flynn, 2nd by Gene Hartman to approve Financial Report as of March 31, 2021, as presented. Financial Reports presented to board. All in favor.

**V. Approval of Expenses:**

Motion set forth by Mark Deidrick, 2nd by Craig Norton to approve expenses April 2021. Chief reported on some of the expenses for the month. Gene Hartman requested that a copy of the Credit Card statement be added to the expense report. All in favor.

1. **Department Report:**

**Chief Wetherbee** submitted and went over his monthly report.

**A/C Brown** submitted and went over his monthly report.

1. **Committee Reports:**

**Finance-** FO Poling reported on the BWC True-up: 2020 was reported correctly, wages have increased year and the percentage charged has increased. Fiscal Officer Poling reported that the District could continue to have their Visa Card with U.S. Bank without accounts being held at U.S. Bank. Fiscal Officer Poling presented paperwork from Farmer’s Savings Bank. Motion was by Craig Norton, 2nd by Eric Flynn to move the Wellington Community Fire District Bank Accounts from U.S. Bank and to Farmer’s Savings Bank. Opening a MMDA Account that is currently interest bearing .07% and a Business/Organization Checking Account. Fiscal Officer Poling reported that in conversation with the Bank that there would be no fees and statement fees would be waived. Gene Hartman inquired about being FDIC, and it was confirmed that there were in the packet. Fiscal Officer Poling stated that this will require each member to complete form and copy of their driver’s License was needed. All in favor.

**House Numbering**- 3

**Personnel**-

* Motion made by mark Deidrick, 2nd by Walter Rollin to promote Rich Fox to Level 4 with a $1.00 an hour increase as of April 1, 2021. All in favor.
* Mercy Occupational Health has begun Employee Physicals. A few members are exempt due to having one in the last 6 months, for example new hires; or their fulltime employer conducts a DOT physical and it can be used.
* Motion made by Mark Deidrick, 2nd by Gene Hartman for Ken Knapp to be in charge of both Medical and Health & Wellness of the Department being compensated $600 annually for each, equaling $1,200 salary for the two positions per year. All in favor.
* Social Media Training is under way at the Department, and two have completed it this month.
* Motion by Eric Flynn, 2nd by Walter Rollin to Hire Bianca Inman at $11.00 as of April 7, 2021. Chief Wetherbee reported that the officers interviewed her this week. She recently completed FF2 at Tri-C and passed her test. In addition, she has taken the courses for EMT, but has not taken her test. All in favor.

**Old Business**:

* Chief Wetherbee presented an Expansion Briefing with supporting documents. An estimate was presented for the lobby, but they will get other estimates and possibly look at a new design. Motion by Gene Hartman, 2nd by Craig Norton to purchase the ice guard and have it installed by STAR Builders as part of the building. Craig Norton noted the importance based on the snow and ice damage that occurred this year already requiring a replacement of a gutter. All in favor.
* AFG Grant was submitted, and waiting for the results
* Chief Wetherbee reported that they would be working on signs and labeling on the outside of the building soon.
* Chief Wetherbee needs to look in to the Tax Exemption Status of the parcels that were recently combined. Walter Rollin inquired about the status.
* Chief Wetherbee reported that the Northeast Departments of Lorain County have entered into an agreement with Cleveland Communications for a system and radios. Chief reported that this system was considerably cheaper once radios were factored in at half the cost. More research will be done as those departments work with Cleveland Communications. Another positive to this system is that Cleveland Communications System is compatible for phase two where MARCS is not.

**New Business:**

* Chief Wetherbee reported that he applied for a grant with Energy Transfer to re outfit the large meeting room in the amount of $14,000.
* Chief Wetherbee reported that he received a grant for $10,000 from the State Fire Marshall for 6 new bottles and half the cost of a new thermal imaging camera.
* A request was made to dispose of flashlights and other recently listed items that have not sold on GovDeals.com. Fred Pitts wanted to make sure that if there were batteries involved, they were disposed of properly. A/C Brown stated that he would make sure that happened.

**Adjourn:** Motion made by Walter Rollin, 2nd by Eric Flynn to adjourn at 8:33pm. All in favor.

**Next meeting is Wednesday May 5, 2021 @ 7 pm.**

President\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fiscal Officer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_**